



Job Description

KEY INFORMATION

Post:	Sessional Youth Worker
Salary/pay:	£13.62 per hour including holiday entitlement.
Hours:	Adhoc – occasional evening, weekend and school holiday work
Responsible to:	SYC Event Lead / Volunteer and Sessional Coordinator

JOB PURPOSE

- To work as part of a team to support the setting up, delivery and evaluation of activities and groups held for young carers, from the age of 5.
- To engage, motivate, challenge and support our young people achieving set outcomes within these settings.
- To work within a safe framework in terms of safeguarding, health and safety, wellbeing and confidentiality.

MAIN DUTIES AND RESPONSIBILITIES

Supporting activities / groups

The Young Carers team deliver fun and issue-based activities for young carers aged between 5 and 17. These include youth groups, visits to activity centres, bowling alleys, climbing centres, sports centres and schools and colleges. These activities operate across Surrey. The Sessional worker must:

- Assist the Event Lead with setting up the activity and ensuring the venue is safe to use.
- Greet the children and young people and their parents at the start of the activity.
- Actively participate, engaging appropriately with young children and young people.
- Manage behavioural concerns as per our policy.
- Support children and young people with additional needs.
- Depending on the event, run a group icebreaker session.
- Support the end of the activity, ensuring a safe handover back to parents / carers.
- Participate in tidying up the venue and debrief.

Other responsibilities

- To follow ACS policies and procedures and in particular to understand your responsibilities in relation to safeguarding.
- To take responsibility for the health and safety of yourselves and others, including the reporting of accidents / incidents and near misses.
- To attend meetings, planning sessions, training and individual/peer supervision as required.
- To ensure efficient contact with the Volunteer and Sessional Coordinator and inform of availability for events within agreed timeframes.
- To submit timesheets in a timely manner and within 2 months of completing the work.
- To undertake any other duties as appropriate, commensurate with the grading of the post.

SESSIONAL WORKER PERSON SPECIFICATION

Experience	Essential or Desirable
A proven work history of working with children and young people. e.g. in schools / youth centres / holiday clubs / activity centres / voluntary sector settings.	Essential
Experience of delivering games and activities to groups of young people.	Desirable
Knowledge	Essential or Desirable
A working understanding of child safeguarding and confidentiality	Essential
Awareness of issues surrounding Young Carers	Desirable
Abilities	Essential or Desirable
Ability to listen effectively to children and young people	Essential
Ability to actively participate in a range of activities, including physical activities such as multi sports.	Essential
Ability to communicate effectively and form good working relationships with young people and colleagues.	Essential
Ability to use own initiative and work without direct supervision	Essential
Ability to engage with young carers who have additional needs, are shy or anxious or have their own stress factors.	Desirable

Other	Essential or Desirable
Able partake in training sessions relevant to the role	Essential
Current driving license and use of a road worthy vehicle*	Desirable

*The role takes place at venues and setting across surrey. Some of which are not easily accessible by public transport. Mileage is paid at 45p per mile for agreed journeys or public transport costs are paid.