

**ACTION FOR CARERS (SURREY) (the "Company")**

**NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that an Annual General Meeting of the Company will be held at Astolat, Coniers Way, Burpham, Guildford, GU4 7HL on **6<sup>th</sup> December 2019 at 1pm** (the "Meeting") to transact the following business:

**Special Resolution:**

1. That the Articles of Association of the Company (the "Old Articles") be deleted in their entirety and replaced by the Articles of Association in the form attached (the "New Articles") with effect from the end of the Meeting in substitution for all former articles of association.

**Ordinary Resolutions:**

2. Conditional on the special resolution at item 1 being passed, that any individual who was a company law member under the Old Articles but is not a company law member under the New Articles shall become a Supporter of the Charity as defined in article 13 of the New Articles.
3. Conditional on the special resolution at item 1 not being passed, that Pat Adams be re-elected as a Trustee for 1 further year
4. Conditional on the special resolution at item 1 not being passed, that the following be elected/re-elected as a Trustee.  
Nicola Walsh  
Rhianna Williams
5. To approve the minutes of the 2018 Annual General Meeting.
6. To receive the Trustees Report for the year 2018/2019.
7. To receive the Accounts for the year ended 31<sup>st</sup> March 2019.
8. To appoint the auditors to serve for the coming year.

**Other Business:**

9. Chairman's Report and Review of the Year.
10. A.O.B.

As a member of the Company, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Annual General Meeting.

For members who have consented to receive documents by website communication this Notice, and all other associated documentation, will be available to view on our website at the following address <http://www.actionforcarers.org.uk/about/organisational-documents/> on or before 18<sup>th</sup> November 2019.

Where members have notified that you would like to receive this information by email, copies will be forwarded by this method on or before 18<sup>th</sup> November 2019.

Postal copies will be sent to all other members.

By order of the Board.



**Pat Adams**

**Chair of Trustees**

**Dated 14<sup>th</sup> November 2019**